

REQUEST FOR QUOTATION  
STO-93 STATE OF CONNECTICUT

INSTRUCTIONS

Please quote us your prices on the commodities or services listed below. All prices must be F.O.B. Destination and you must show Unit Price, and Total Amount, or bid may be rejected.

Since the State of Connecticut is exempt from the payment of Federal Excise Taxes and the Connecticut Sales Tax, do not include such taxes.

Vendor Fill In Your Name and Address in Block Below

This is NOT AN ORDER. Fill in and return to the State of Connecticut at the address shown below.

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ISSUED BY (return to)		(RETURN BID ATTENTION OF)	BID NUMBER
State of Connecticut, Dept. of Administrative Services		Elsie Stempinski	16DAS817
AGENCY ADDRESS			DATE ISSUED
Business Office, 5th Floor North, 165 Capitol Ave., Hartford, CT 06106			08/17/16
SHIP PREPAID TO (ABOVE AGENCY AT ADDRESS SHOWN) (UNLESS OTHER ADDRESS IS ENTERED HERE)			DATE AND TIME BID REQUIRED
DAS Document Management, 18-20 Trinity St., Rear, Hartford, CT 06106			9/1/2016 2:00pm EST
SIGNED (For Agency)	TITLE	TELEPHONE NO.	DATE MATERIAL REQUIRED
<i>Elsie Stempinski</i>	Fiscal Admin Officer	(860) 713-5452	10/1/2016 - 9/30/18

	DESCRIPTION OF GOODS AND SERVICES	Unit	Quantity	Unit Price	Total Amount
	The CT Department of Administrative Services Business Office is soliciting bids for Film Strip, Reburns, Pre-Press & Plate Services on an "As Needed" Basis" for the two year period October 1, 2016 - September 30, 2018.				
1.	Provide Large Film Strip and Plates for Hamada C248E to include 12 x 18 Film Output, Stripping & Plate.	Each	1		
2.	Provide Small Film Strip and Plates for Hamada 660 to include 10 x 12 Film Output, Stripping & Plate.	Each	1		
3.	File Intervention	Hour	1		
4.	Provide Blue Line Proofs	Each	1		
5.	Plate reburns	Each	1		
	<b>Invoices must be itemized.</b>				
	<b>AGENCY REQUIRES 48 HOUR TURN AROUND ON ALL JOBS.</b>				

To be completed by bidder	QUOTATION NO./ DATE SUBMITTED	SIGNED	TITLE		TOTAL AMOUNT	\$
	Delivery As Req'D Above (Unless noted here)		TELEPHONE NO. AND EXTENSION	CASH DISCOUNT	PAYMENT TERMS	
				%      DAYS	NET 45 DAYS / SBE NET 30 DAYS	
	VENDOR FEIN / SSN	ARE YOU INCORPORATED	PURCHASE ORDER ADDRESS (If different from bidder's address above)			
		YES                      NO				